

**KPS School Board
Minutes - Meeting 1, Term 4
Wednesday 2nd November 2022**

Item	Description	Action / Who
1.0	<p>Welcome and Acknowledgement of Country</p> <p>The Chair welcomed all Board members and acknowledged the Whadjuck Noongar land on which the meeting was taking place.</p>	
2.0	<p>Present</p> <p>Dr Deborah Netolicky (DN), Leonie Clelland (LC), Reece Young (RY), Liz Beament (LB), Scott MacKenzie (SM), Sophie Norman (SN), Janelle Burston (JB), Louise Hogan (LH), Barbara Duggan (BD), George Rebiero (GR)</p> <p>Apologies Dustin Bope (DB) Louise Holding (LHg)</p>	
3.0	<p>Minutes from the previous meeting and Business Arising</p> <p>Minutes from 6th September 2022 were reviewed and accepted</p> <p>Proposed: Louise Hogan Seconded: Scott MacKenzie</p>	
4.0	<p>Business Arising</p> <p>LC confirmed the Pastoral & Behavioural Expectations booklet was released to parents on Tuesday 1st November 2022. It was sent out via Compass and is available on the KPS website.</p>	
4.0	<p>Financial Reporting</p> <p>The One Line Budget, Cash and Salaries report were provided to the Board along with a brief summary, indicating we are tracking well on spending and staffing.</p> <p>RY queried the reason behind such a significant positive balance – LC confirmed some of it was unspent Psychologist salary, some was</p>	

	<p>from an increased payment of VCs and increased enrolment numbers.</p> <p>There are plans for spending this – including appointing an additional leadership position tasked with developing and improving individual student performance and managing early intervention programs.</p> <p>There was some discussion around expanding the MiniLit program to incorporate more students 'on the fringes of testing' and investigating the introduction of a similar program to support Numeracy. LC confirmed this will be included in the school wide review in response to the NAPLAN data.</p> <p>Proposed Credit / Refund Policy was approved by the Board for introduction in 2023. JB suggested a summary was included in the body of each event sent via Compass so parents acknowledge and are aware.</p> <p>Approved: Janelle Burston Seconded: Elizabeth Beament</p> <p>2023 Contributions & Charges document was presented to the Board with minimal discussion. Schedule will be presented to the Finance Committee for review before being distributed to parents with the 2023 Personal List requirements at end of November.</p> <p>Approved: Reece Young Seconded: Deborah Netolicky</p>	
<p>5.0</p>	<p>Principals Report</p> <p>The Principal's Report was noted, with discussion around the following items:</p> <ul style="list-style-type: none"> • 2023 School Planning dates were approved. • A breakdown of the 2022 NAPLAN data was presented and discussed. Discussion around key trends / outcomes noted that while KPS was mainly above national average in all areas, there were some areas where we are below 'like school' comparisons. Focus will continue to be developing whole school processes and expectations around curriculum and delivery; encouraging students to progress and move between proficiency bands, as well as further development and embedding of the KPS Assessment schedule. 	

	<ul style="list-style-type: none"> • NSOS for Parents feedback has been received – with sense of community and grounds improvements being the most positive aspects of the school. Areas for improvement were identified as including leadership, communication, behaviour & bullying and student performance expectations. These areas are included and will be addressed in the School Review. The staff and student surveys will be distributed this week and an executive summary of the results will be prepared and sent out to parents. • Public School Review – will be 23rd February 2023. School Planning day on Friday 4th November 2022 will focus on preparing evidence for the review. Board and parents will also be involved in the review day. • Business Plan – developed based on feedback from staff, the Departments strategic plan and in response to NSOS survey and the School Review. The Board discussed the proposed drives presented by LC and suggested they be sorted into Students / Staff / Community. Further development and clarification of drivers and the business plan will be presented to the Board at future meetings. • Inschool Tutoring – the Board briefly discussed the issue of private tutoring being held during school time on school property. There were varying opinions on this – however the Board agreed for LC to develop a proposal policy to be presented for discussion. • Board Membership – DN announced she will be relocating to SA in 2023, hence will be stepping down as Chair. Additional staff and community / P&C representation is also required. Nominations will be called for starting next year. 	<p>LC / DN</p> <p>LC</p> <p>LC</p> <p>LC</p>
6.0	AOB Nil	
7.0	Meeting Close 8.10pm Next Meeting 6.30pm Tuesday 29 th November 2022	