

**KPS School Board
Minutes - Meeting 1, Term 3
Tuesday 2nd August 2022**

Item	Description	Action / Who
1.0	Welcome and Acknowledgement of Country Deb welcomed all Board members and acknowledged the Whadjuck Noongar Land on which the meeting was taking place.	Deb
2.0	Apologies Barbara Duggan, Dustin Bope, Reece Young, Louise Hogan, Connor Campbell, Liz Beament	Deb
3.0	Minutes from the previous meeting and Business Arising Minutes from 15 th June 2022 were reviewed and accepted Proposed: Scott MacKenzie Seconded: Deb Netolicky Business Arising Business Arising is covered in Financial and Principals reports below.	All
4.0	Financial Reporting The One Line Budget, Cash and Salaries report were provided to the Board along with a brief summary, indicating we are tracking well on spending and staffing. A reminder about outstanding Voluntary Contributions was sent out week 7 of Term 2, and will be done again in Term 3. Currently sitting at XX payment. In terms of staffing, a relief School Chaplin has been appointed in Term 3 for every Tuesday and every second Monday. A recruitment exercise was recently undertaken for the School Psychologist position with no suitable applicants. Further discussions are ongoing on filling this position, with a temporary arrangement being proposed. Further details will be released once confirmed in the next few weeks.	Sophie
5.0	Principals Report NAPLAN data: Leonie presented (on Connor's behalf) a spreadsheet of preliminary results data for Year 3 and Year 5 cohorts. Further investigation	Connor

	<p>and analysis into comparative trends will be undertaken with more information to be presented at the next Open Board Meeting.</p> <p>Pastoral Care Policy draft: Leonie presented a draft Bullying Policy, along with an example of the Pastoral Care booklet from Treedale. This booklet will include information on behavioural expectations, actions for non positive behaviour, as well as incorporating information the ARKS, bullying, and roles of School Chaplain and School Psych. It is expected that this is in draft format to present to the Board at the next meeting and released to families by the end of the term. The Board discussed the positioning of the document as a 'guide' and suggested that, where KPS follows DoE policies (around staff and community engagement) – that these are included on the KPS website for parents and community awareness.</p> <p>Principals report was reviewed with positive discussion around the Cultural Engagement actions being taken across the school, staffing changes and updates to the buildings and grounds. BYOD strategy was briefly discussed, and more information will be released during the Term. The new business plan will be prepared and finalised by end of 2023, as there is a School Review in Term 1 2023.</p>	<p>Connor</p> <p>Leonie</p> <p>Leonie</p>
6.0	<p>AOB</p> <p>Board Induction: Leonie to email information inc Terms of Reference to all Board members in the next week.</p> <p>Staffing: KPS Staffing changes are inline with industry norm at the moment; there is a high demand for teachers and EAs across the industry and teachers (like other professions) are seeking different opportunities.</p> <p>Term planner: A question was raised about including the Term Planner on the website. It was noted many other schools do this as it was seen as an important communication channel with parents. Further clarification on this question is needed and why it could be seen as a concern.</p>	<p>All</p> <p>Leonie</p>
7.0	<p>Meeting Close 8.00pm Next Meeting 6.30pm Tuesday 6th September 2022 – this will be an open board meeting.</p>	

