

Karrinyup Primary School P&C Association

Agenda for General Meeting

20/11/2023

Held: Staffroom

Meeting Opened:

ATTENDANCE

Name (Chairperson) **Bree Rosagro**
 Name **Rose Norrish**
 Name **Elena Counsel**
 Name **Emma Mungavin**

Name **Julia Cohen**
 Name **Andrew Britton**
 Name **Candice Ingwersen**
 Name **Amanda Croser**

Name **Martyne Dick**
 Name **Sara Cooke**
 Name **Tara Newbury**
 Name **Lauren Adams**

APOLOGIES

Name: **Sophie Norman**
 Name: **Alex Trichilo**

Name: **Lara Marciano**

Name: **Shannon Gasiorowski**

ITEMS

ACTION (NAMES)

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<p>1. Confirmation of Minutes of Previous Meeting</p> <p>1.1. Resolution: That the minutes of the previous General Meeting of Karrinyup Primary School P&C Association on 23/10/2023 be taken as read and confirmed as a true and accurate record. Carried: Rose Seconded: Julia</p>	
<p>2. Business Arising from Previous Minutes</p> <p>2.1. After raising this a meeting on 1st August 2023, I wanted to present the case to change to Flexischools from quick cliq. – See attached. After discussion it has been decided by the committee that Flexischools will be the system used by the P&C going forward. We will factor the extra costs in the events or into the yearly costs. Raised Julia; 2nd Rose = PASSED</p> <p>2.2.</p>	
<p>3. President's Report – Bree Rosagro</p> <p>3.1. Thank you to Emma, Sara, Elena and Rose for coming early to set up the Quiz night. The quiz night was a great success.</p> <p>3.2. Bree will attend the Kindy orientation to discuss the role of the P&C.</p>	
<p>4. Treasurer's Report – Julia Cohen</p> <p>4.1. The account balances will be emailed out the day before the meeting with the most up to date amounts</p> <p>4.2. Stage has now been paid for</p> <p>4.3. Income from events in 2023 was \$15794.</p>	

<p>5. Principal's Report – Andrew Britton</p> <p>Principal report</p> <p>2024 Planning</p> <ul style="list-style-type: none"> • Staffing is almost finalised – Waiting for 3 positions to clear through recruitment. • Staff have entered information into Class Creator. This has included student nominating 5 friends. Class lists will be generated this week. Fine tuning may be required before finalising. • We will aim to inform families at the start of Week 10. This is only if everything goes smoothly (e.g. number of new enrolments) • We are currently planning a transition session for students. K/PP will have additional transition times, including outdoor play for PP students. <p>U R Strong Update</p> <p>It was suggested in the previous P&C meeting to investigate hosting a parent workshop. We received a quote of \$1800 (ex GST) for an online workshop on Tuesday, 6th February 2024. Fact-to-face workshops will be a much greater cost as it would include travel and accommodation (from Adelaide).</p> <p>Included in the subscription is a family membership, which provides access to resources. Families can Register on the website and follow the 'Parent' tab.</p> <p>National School Opinion Survey (NSOS)</p> <p>2023 is a mandatory year to administer the NSOS. Students, Staff and Parents are asked to complete a survey by COB, 1st December 2023.</p> <p>Staff will analyse the data and devise improvement strategies.</p> <p>2024 School Development Days</p> <p>The following dates were approved by School Board</p> <p>Term 1</p> <ul style="list-style-type: none"> • Monday, 29th January 2024 • Tuesday 30th January 2024 <p>Term 2</p> <ul style="list-style-type: none"> • Friday, 31st May 2024 <p>Term 3</p> <ul style="list-style-type: none"> • Monday, 15th July 2024 <p>Term 4</p> <ul style="list-style-type: none"> • Monday 4th November 2024 • Friday, 13th December 2024 	
<p>6. Fundraising and Events Committee's Report - Sara Cooke / Emma Mungavin</p> <p>6.1. The committee are proud of the \$15000 that has been raised by the P&C for 2023. It has been an exhausting year and more help is probably needed next year. Maybe investigate more subcommittees for each event.</p> <p>6.2. The colour run has been penned in for 22/03/24 – this will be run by Alex T and a sub committee.</p>	
<p>7. Uniform Committee's Report – Carmen Cooper / Shannon Gasiorowski</p> <p>7.1. No report</p> <p>7.2.</p>	

<p>8. Community Rep coordinator - Sophie Norman</p> <p>8.1. No report</p>	
<p>9. Grants Coordinator - Lauren Adams</p> <p>9.1. See attached Grant Submission guidelines. Talking points: - approval for implementation - any adjustments to wording or process - process for effective implementation</p> <p>9.2. Lauren will send a form to Andrew that will be a wish list that will be sent to staff so that Lauren can then see if any grants suit those requests.</p>	
<p>10. Sustainability Coordinator - Karolina Strittmatter</p> <p>10.1. Karolina will be leaving the school at the end of 2023. This role is something to look more into how it can be run with consultation with the school.</p>	
<p>11. School lunch roster coordinator - Alexandra Trichilo</p> <p>11.1. I will not be able to continue as canteen coordinator in 2024 as I will be returning to full time study.</p> <p>I will however be able to commit to coordinating the Colour Run in term 1 2024 as a subcommittee of the Events team. I already have interested families to help and have done quite a bit of research to maximise both fundraising and fun for the kids. I will make time to meet with the PE teachers and Sara/Emma to chat through ideas and feedback from the 2021 colour run.</p>	
<p>12. Netball Committee's Report – Kim Potheary / Candice Ingwersen</p> <p>12.1. The Karrinyup netball club was awarded PNA club of the year and received \$400 with will be used for the purchase of new equipment.</p>	
<p>13. Board Representative – Tara Newbury</p> <p>13.1. See attached update.</p> <p>13.2. Tara has informed the P&C that she won't be on the board in 2024 and as such will no longer be the board representative.</p>	
<p>14. General Business</p> <p>14.1. Martyne has found information on the RU Legal program that would be great for years 5 and 6's. R U Legal? is a program of free community legal education sessions and resources for young people between 10 and 18 years old. It has been developed by Legal Aid WA to provide young people with information about the criminal justice system and the laws that affect them. – See attached flyer.</p> <p>Has been passed onto Andrew with support from the committee to hopefully be rolled out to the year 5 and 6 students in 2024.</p>	

<p>15. Other Business raised at the meeting</p> <p>15.1. Rose was presented with a thank you gift – and with many thanks for all that she has done for KPS and for the P&C committee.</p> <p>15.2. Tara has said that she is happy to nominate for the role of secretary at the 2024 AGM.</p> <p>15.3.</p> <p>15.4.</p>	
<p>16. Next Meeting</p> <p>The next AGM and General Meeting will be held: The 2024 AGM will be held at 6:30pm on Tuesday 13th February 2024. This will be directly followed by the 1st general meeting for 2024.</p>	
<p>Meeting Closed: 7:42pm</p>	